

# Local Government Pension Scheme (LGPS) Election to join the LGPS

This form is for completion by staff who wish to join the Local Government Pension Scheme administered by the Lambeth Pension Fund.

Surname					Mr/Mrs/Miss/Ms/Other (please specify)	
Forename(s)					Date of Birth	
National Insurance No.					Employer	
Home Address						
Postcode				Daytime Tel. No.		
Email Address	@					

Please provide details below of the job(s) you hold with your employer in which you wish to elect to join the main section. If you have more than one job you can opt to join in one, some or all of the jobs. You should only provide details below of the job(s) in which you wish to elect to join the LGPS. If you wish to join in more than 8 jobs you will need to complete and return an additional form. If you hold jobs in the LGPS with different employers you will need to complete and return a separate form to each employer.

	Job title / Location	Post/Assignment Number	
Job 1			
Job 2			
Job 3			
Job 4			
Job 5			
Job 6			
Job 7			
Job 8			

### Declaration

- I have read and understood the information in this form.
- I confirm that I wish to join the LGPS in the job(s) I have indicated on this form.
- I understand that I will be admitted to the LGPS from the next available pay period following receipt of my election.
- I understand that I can opt out of the LGPS at any time.

Signature	Date
<b>Once signed, this form should be sent to your employer's payroll or HR section - <u>not</u> Lambeth Pensions Team.</b>	

This form will be used to commence deduction of pension contributions to the Local Government Pension Scheme as per your instructions on this form. The form will be retained as a record of your election to join the Local Government Pension Scheme or, if you hold more than one job with us, as a record of your election to join in the job or jobs you have indicated on the form.

It is important that you fully complete this form. If it is incomplete, or you do not provide sufficient detail for your employer to identify the job(s) in which you wish to join the LGPS, the form will not be accepted as a valid request and will be returned to you for clarification.

For Official Use Only			
Action			Date
Form received by Employer/HR/Payroll			/ /
Notification sent to payroll / actioned			/ /
Notification of move to main section issued to the Fund?	Yes / No	If yes, enter date sent	/ /
Date of re-commencement in main section	/ /	Main section contribution rate	%

For more information about the Local Government Pension Scheme, please refer to the [Brief Guide to the LGPS for employees](https://www.lgpslambeth.org) on the Lambeth Pension Fund [website](https://www.lgpslambeth.org). (<https://www.lgpslambeth.org>)